

Motivation Letter for university

[MONTH DAY YEAR]

[NAME OF UNIVERSITY PROFESSOR]
[UNIVERSITY DEPARTMENT NAME]
[UNIVERSITY NAME]
[UNIVERSITY ADDRESS]

Subject: Motivation Letter for [INSERT COURSE] Application

Dear Mr./Ms./Mrs. [PROFESSOR SURNAME],

Greetings!

I am submitting this letter in my desire to enroll in [COURSE SUBJECT] under your department. I am currently a [YEAR/LEVEL] student at [SCHOOL NAME] and I take interest in the [NAME OF PROFESSIONAL FIELD/INDUSTRY].

With my passion for learning in this field, I know that this opportunity will provide me with the additional knowledge that I need. Continuing my education is a crucial matter to me since [INSERT REASONS]. I have recently obtained a relevant experience within the aforementioned field/industry and I wish to expand my skills and knowledge under your professional mentoring.

Attached to this letter are relevant documents related to my course application that you can review at your leisure. Please feel free to contact me through [CONTACT DETAILS] if you have questions about the information that I have provided.

Thank you for your kind consideration. I look forward to your positive response. It would be my greatest pleasure and honor to be a part of your department.

Sincerely,

[NAME OF UNIVERSITY APPLICANT]

[APPLICANT'S YEAR LEVEL]
[NAME OF SCHOOL]
[CONTACT DETAILS]